



CANCELLATION POLICY

The organizer reserves the right to cancel, postpone or change the venue, date and time of the course should unforeseen circumstances occur. In the event the course is unable to proceed and the organizer cancels the course for any reason whatsoever, fees paid for the course shall be fully refunded. The organizer shall not be liable for any direct, or indirect, consequential or special damages that may be incurred due to such cancellation, including, but not limited to, airfare, hotel expenses, cancellation penalties and any other private expenses.

Should the participant cancel his/her registration/participation in the course or is unable to attend the course due to any unforeseen circumstances, the following shall apply subject to the participant's notification of such cancellation to the organizer in writing:

If notification of cancellation is given more than 6 months prior to the start of the course, fees paid for the course shall be fully refunded, subject to a deduction of SGD100 for administration and bank charges.

- If notification of cancellation is given 4 - 6 months prior to the start of the course, 75% of fees paid for the course shall be refunded.
- If notification of cancellation is given 2 – 4 months prior to the start of the course, 50% of fees paid for the course shall be refunded.
- If notification of cancellation is given 1 - 2 months prior to the start of the course, 25% of fees paid for the course shall be refunded.
- If notification of cancellation is given less than 1 month prior to the start of the course, there shall be no refund of any fees/money paid for the course.

The organizer reserves the right to amend or substitute any of the above from time to time as they deem fit.